Ref. KIIT-U/Exam –Enrolled/ 19456 /19   Date: 19.08.2019

Sub: - Payment of examination fees & enrollment for Supplementary Examination-2019 in Back paper courses.

The payment of Examination fees (Rs.200/- per backlog subject) to enroll and appear Supplementary Examination-2019 as per the following details.

(A) B.A.LL.B, BBA.LL.B & B.SC.LL.B(1st, 2nd ,3rd 4th ,5th,6th ,7th , 8th & 9th Semester)
2012, 2013, 2014, 2015, 2016, 2017 & 2018 Admitted Batch
(B) LLM(1st & 2nd Semester) 2018 & Back Admitted Batch

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal* Student Self Service Portal* or by depositing the requisite amount at the Accounts Counter of respective School*	1) 21.08.2019 - 22.08.2019 **(Without Fine)** 2) 23.08.2019 - 24.08.2019 **(with fine Rs 50/-)** 3) From 25.08.19 onwards **(with fine Rs 500/-)**	Asst COE
Downloading Admit card	Student Self Service Portal	24th **August, 2019**	Asst COE along with copy of money receipt

(C) B.A.LL.B, BBA.LL.B & B.SC.LL.B **(2011 Admitted Batch)** :
a. Filling up the hard copy form available in the respective School.
b. Payment of requisite fee at cash counter of respective school/Accounts section, Chintan building

The consolidated list for category (C) must reach office of the Controller of Examinations **on or before 23.08.2019** so that Admit Cards of eligible students may be issued to the Head of the school.

* The SAP portal may not be active for examination booking unless University dues cleared by the students.

Note: The above mentioned dates may kindly be circulated among the concerned students.

Sd/-
Controller of Examinations