



**KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY, BHUBANESWAR – 24
(Decld. U/S 3 of UGC Act, 1956)
OFFICE OF THE CONTROLLER OF EXAMINATIONS**

Ref. KIIT-U/Exam –Enrolled/ 18853 /19

Date:16.04.19

Sub: - Payment of examination fees & enrollment for Spring End Semester Examination-2019 in Regular & Back paper courses.

The payment of Examination fees (Rs.1000/- for regular subjects and Rs.200/- per backlog subject) to enroll and appear Spring End Semesters Examination-2019 as per the following details.

(A) B.A.LL.B., B.B.A.LL.B. , B.Sc. LL.B & LL.M: All Spring End Semesters

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal*	(1) 29.04.2019 - 07.05.2019 (Without Fine)	Asst COE of School of Law
	Student Self Service Portal* or by depositing the requisite amount at the Accounts Counter of respective School*	(2) 08.05.2019- 09.05.2019 (with fine Rs 50/-)	
		(3) 10.05.2019- 11.05.2019 (with fine Rs 500/-)	
		(4) From 12.05.2019 onwards (with fine @ Rs.500/- per day)	
Downloading Admit card	Student Self Service Portal	11 th May, 2019	Asst COE of School of Law <u>along with copy of money receipt</u>

(B) B.A.LL.B., B.B.A.LL.B. , B.Sc..LL.B (2011 Admitted Batch and Previous) and Ph. D. Course Work:

- As per above mentioned dates filling up the hard copy form available in the respective School.
- Payment of requisite fee at cash counter of School of Law/Accounts section, Chintan building

The consolidated list for category (B) must reach office of the Controller of Examinations **on or before 11.05.2019** so that Admit Cards of eligible students may be issued to the Head of the school.

*** The SAP portal/offline action for students may not be active for examination booking unless University dues cleared.**

Note: The above mentioned dates may kindly be circulated among the concerned students.

**Sd/-
Controller of Examinations**