



**KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY**  
**DEEMED TO BE UNIVERSITY, BHUBANESWAR - 24**  
(Decld. U/S 3 of UGC Act, 1956)  
**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

Ref: KIIT-U/Exam-Enroll/18176/18

Date: 09.11.2018

**Sub:-Payment of examination fees & enrollment for Autumn End Sem. Exam. -2018,  
(Regular & Back paper courses).**

The examination enrollment fees are Rs.1000/- for regular subjects and Rs.200/ for each backlog subject.  
The form fill-up dates and fine (in case of delays) are given in the following table.

**(A) MBA 1<sup>st</sup> & 3<sup>rd</sup> Sem., BBA 3<sup>rd</sup> & 5<sup>th</sup> Sem., Dual Degree MBA 9<sup>th</sup> Semester.**

Action	Mode	Date	Contact person in case of any Problem	
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal*	(1) 16.11.2018 - 21.11.2018 ( Without Fine)	Asst COE	
	Student Self Service Portal* or by depositing the requisite amount at the Accounts Counter of respective School *	(2) 22.11.2018 - 25.11.2018 (with fine Rs 50/-) (3) 26.11.2018 - 27.11.2018 (with fine Rs 500/-) (4) From 28.11.2018 onwards (with fine @ Rs.500/- per day)		
Downloading Admit card	Student Self Service Portal	<b>28th Nov,2018</b>		Asst COE along with copy of money receipt

**(B) B.Tech Dual Degree MBA (2011 Admitted Batch and Previous) and Ph. D. Course Work:**

- a. As per above mentioned dates filling-up of the hard copy form will be available in the respective School.
- b. Payment of requisite fee need to be done at cash counter of respective school/ Accounts section of Chintan building.

The consolidated list for category (B) must reach office of the Controller of Examinations **on or before 28.11.2018** so that Admit Cards of eligible students may be issued to the Head of the school.

**\* The SAP portal/offline action for students may not be active for examination booking unless University dues cleared.**

**Note:** The above mentioned dates may kindly be circulated among the students.

Sd/-  
**Controller of Examinations**



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Date: 09.11.2018

**Sub:-Payment of examination fees & enrollment for Autumn End Sem. Exam. -2018**  
**(Regular & Back paper courses).**

The examination enrollment fees are Rs.1000/- for regular subjects and Rs.200/ for each backlog subject.  
The form fill-up dates and fine (in case of delays) are given in the following table.

**BBA 1<sup>st</sup> Semester.**

Action	Mode	Date	Contact person in case of any Problem	
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal*	(1) 04.12.2018 – 09.12.2018 ( Without Fine)	Asst COE	
	Student Self Service Portal* or by depositing the requisite amount at the Accounts Counter of respective School *	(2) 10.12.2018 – 11.12.2018 (with fine Rs 50/-) (3) 12.12.2018 – 13.12.2018 (with fine Rs 500/-) (4) From 14.12.2018 onwards (with fine @ Rs.500/- per day)		
Downloading Admit card	Student Self Service Portal	<b>14th Dec,2018</b>		Asst COE along with copy of money receipt

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**Sd/-**  
**Controller of Examinations**