

	<b>KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY</b> <b>DEEMED TO BE UNIVERSITY, BHUBANESWAR - 24</b> (Decld. U/S 3 of UGC Act, 1956) <b>OFFICE OF THE CONTROLLER OF EXAMINATIONS</b>
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Ref:KIIT-U/Exam –Enrolled/17753/18

Date: 05.07.2018

**Sub:-Payment of examination fees & enrollment for Supplementary Examination- 2018.**

The Examination fees to enroll and appear in Supplementary Examination-2018 is Rs.200/- per backlog subject. Further details regarding fees and dates are given in the following table.

**(A) MBA 2nd & 4th Sem, BBA 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Sem. and Dual Degree MBA 10th Sem.**

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal*	<b>1. 05.07.2018 – 06.07.2018 (Without Fine)</b> <b>2. 07.07.2018 (with fine Rs 50/-)</b> <b>3. From 09.07.2018 onwards (with fine @ Rs.500/- per day)</b>	Asst COE
	Student Self Service Portal* or by depositing the requisite amount at the Accounts Counter of respective School *		
Downloading Admit card	Student Self Service Portal	<b>9<sup>th</sup> July,2018</b>	Asst COE along with copy of money receipt
Submission of final Supplementary Examination Mark	Hardcopy from PGP office	<b>25<sup>th</sup> July 2018.</b>	Asst COE

**(B) B.Tech Dual Degree MBA (2011 Admitted Batch and Previous):**

- a. As per above mentioned dates filling up the hard copy form for the exam. is available in the respective School.
- b. Payment of requisite fee at cash counter of respective school/Accounts section, Chintan building

The consolidated list for category (B) must reach office of the Controller of Examinations **on or before 09.07.2018** so that Admit Cards of eligible students may be issued to the Head of the school.

**\* The SAP portal/offline action for students may not be active for examination booking unless University dues cleared.**

Note: The above mentioned dates may kindly be circulated among the students and faculty

**Sd/-**  
**Controller of Examinations**