



**KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY, BHUBANESWAR – 24
(Decld. U/S 3 of UGC Act, 1956)
OFFICE OF THE CONTROLLER OF EXAMINATIONS**

No. KIIT-U/ Exam./ SBT /17171 /2018

Date: 19.03.2018

Sub: - Payment of examination fees & enrollment for Spring End Semester Examination-2018 in Regular & Back paper courses.

The payment of Examination fees (Rs.1000/- for regular subjects and Rs.200/- per backlog subject) to enroll and appear Spring End Semesters Examination-2018 as per the following details .

(A) B.Tech & M.Tech Biotechnology (Dual Degree), B.Tech & M.Tech Chemical Technology (Dual Degree), M. Sc. Applied Microbiology & M. Sc. Biotechnology: All Spring End Semesters

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal*	(1) 09.04.2018 - 16.04.2018 (Without Fine)	Asst COE of respective School
	Student Self Service Portal* or	(2) 17.04.18 - 18.04.18 (with fine Rs 50/-)	
	by depositing the requisite amount at the Accounts Counter of respective School*	(3) 19.04.18 - 20.04.18 (with fine Rs 500/-)	
		(4) From 21.04.18 onwards (with fine @ Rs.500/- per day)	
Downloading Admit card	Student Self Service Portal	20 th April, 2018	Asst COE of respective School <u>along with copy of money receipt</u>

(B) B.Tech and B.Tech Dual Degree (2011 Admitted Batch and Previous) and Ph. D. Course Work:

- a. As per above mentioned dates filling up the hard copy form available in the respective School.
- b. Payment of requisite fee at cash counter of respective school/Accounts section, Chintan building

The consolidated list for category (B) must reach office of the Controller of Examinations **on or before 20.04.2018** so that Admit Cards of eligible students may be issued to the Head of the school.

*** The SAP portal/offline action for students may not be active for examination booking unless University dues cleared.**

Note: The above mentioned dates may kindly be circulated among the concerned students.

Sd/-
Controller of Examinations

CC: Director/Dean SBT

CC: EDP 1 & 2/Head of Documentation Cell for posting in the KIIT Web-Site/EAM Division

CC: Registrar for kind information

CC: PS to Vice-Chancellor for kind information of Vice-Chancellor

CC: PS to Chancellor for kind information of Chancellor

CC: AAO, O/o The Founder, KIIT- for kind information of the Hon'ble Founder

Sd/-
Controller of Examinations