



# KIIT UNIVERSITY, BHUBANESWAR-24

(Decid. U/S 3 of UGC Act, 1956)

## OFFICE OF THE CONTROLLER OF EXAMINATIONS

KSOM

Ref: KIIT-U/Exam/17301/18

Date:09.04.2018

**Sub:-Submission of Internal/ Sessional Marks after uploading in SAP Portal for Spring End Semester Examination-2018 across subjects of different courses in UG & PG Programme.**

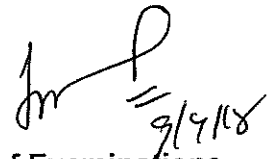
For the forthcoming Spring End Semester Examination-2018, you are requested to submit the downloaded copy of the **Internal/ Sessional Marks after uploading in SAP portal** for all subjects on respective semesters as per following schedule.

### Internal/ Sessional Marks

Semester	Deadline
2 <sup>nd</sup> & 4 <sup>th</sup> Sem.MBA	16.04.2018
10 <sup>th</sup> Sem. DMBA	
4 <sup>th</sup> & 6 <sup>th</sup> Sem.BBA	18.04.2018
2nd Sem.BBA	26.04.2018

The submission of marks must be within the deadline as mentioned in above Table.

In case of any delay, the documents should carry the approval of Registrar or VC citing the reason of delay before submitting to office of the COE.



**Controller of Examinations**

TO  
Director, School of Management

CC : Dean/Asst COE (SOM)  
: Head, EAM Division/Prof. Nachiketa Tarasia  
: Registrar for information  
: PS to Vice-Chancellor for kind information of Vice-Chancellor  
: AO, O/o The Founder, KIIT & KISS-for kind information of the Hon'ble Founder.