



**KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY**  
**DEEMED TO BE UNIVERSITY, BHUBANESWAR - 24**  
(Decld. U/S 3 of UGC Act, 1956)  
**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

Ref. KIIT-U/Exam -Enrolled/ 17262 /18

Date:03.04.18

**Sub: - Payment of examination fees & enrollment for Special Supplementary Examination-2018 .**

The payment of Examination fees (Rs.200/- per backlog subject) & enrollment for Special Supplementary Examination-2018 are as per the following schedule.

**(A) BA .LL.B,BBA LL.B & BSc (1<sup>st</sup> ,2<sup>nd</sup> ,3<sup>rd</sup> 4<sup>th</sup> ,5<sup>th</sup> 6<sup>th</sup>, 7<sup>th</sup> , 8<sup>th</sup> & 9<sup>th</sup> Semester) 2013-2012 AB**

Action	Mode	Date	Contact person in case of any Problem
Booking of the subjects & Payment of Examination Fees	Student Self Service Portal or by depositing the requisite amount at the Accounts Counter of respective School	1. 10.04.2018 - 13.04.2018 (Without Fine) 2. 14.04.2018 - 15.04.2018 (with fine Rs 50/-) 3. 16.04.2018 - 17.04.2018 (with fine Rs 500/-) 4. From 18.04.2018 onwards (with fine @ Rs.500/- per day)	Asst COE
Downloading of Admit Card	Student Self Service Portal	From 16.04.2018 onwards	

**(B) BA .LL.B,BBA LL.B & BSc.LL.B (1<sup>st</sup> ,2<sup>nd</sup> ,3<sup>rd</sup> 4<sup>th</sup> ,5<sup>th</sup> 6<sup>th</sup>, 7<sup>th</sup> , 8<sup>th</sup> & 9<sup>th</sup> Semester) for 2009,2010 & 2011 AB & Ph.D Course Work for 2017 AB**

- a. 10.04.2018 to 18.04.2018 filling up the hard copy form available in the respective School.
- b. Payment of requisite fee at cash counter of respective school/Accounts section, Chintan building

The consolidated list for category (B) must reach office of the Controller of Examinations **on or before 19.04.2018(17.00 Hrs )** (so that Admit Cards of eligible students may be issued to the Head of the school.

**\* The SAP portal/offline action for students may not be active for examination booking unless University dues is cleared.**

**Note:-**The above Mentioned dates may kindly be circulated among students

**Sd/-  
Controller of Examinations**

TO,  
CC: Director (KSOL)  
CC: Head of Documentation Cell for posting in the KIIT Web-Site/ EDP 1 & 2/EAM Division to activate SAP Portal  
CC: Registrar for kind information  
CC: PS to Vice-Chancellor for kind information of Vice-Chancellor  
CC: AO to Chancellor for kind information of Chancellor  
CC: AAO, O/o The Founder, KIIT- for kind information of the Hon'ble Founder